

WOODSTOCK TENNIS CLUB JUNIOR TRAVEL CONSENT FORM

This consent form is intended to supplement the LTA safeguarding at events, activities & competitions policy. It is in the event that a parent / carer is unable to take a child / young person to a competition / match or other such activity where the young person is representing Woodstock Tennis Club.

Part 1 is to be completed by the parent / carer of the junior member who is due to travel.

Part 2 is to be completed by the designated driver / activity supervisor.

A copy of this form should be taken to the activity and kept with the WTC designated driver / activity supervisor at all times.

PART 1: CONSENT TO TRAVEL - TO BE COMPLETED BY PARENT / CARER

- Parents are informed of the destination, reason for the journey and who the driver will be
- Parents must complete, sign and return a Consent Form. The supervisors should have a copy of this with them at all times
- There are two adults in the car
- Children are seated in the back of the vehicle at all times
 - There is an established procedure in the event of a breakdown/emergency
- The driver has a valid UK driving licence, satisfactory DBS check (if applicable), correct insurance, MOT certificate and complies with laws on the use of seatbelts and restraints
- Rest breaks are taken every two hours of driving
- If transporting children in a mini-bus or bus, the driver must also have the correct type of licence.

Please complete the following:

Parent / Carer Name			
Parent / Carer Contact Number			
Parent / Carer Email			
Child / Young Person's Name			
Name of alternative adult to contact in case of emergency		Relationship to child or young person	
Contact number(s) of alternative adult			

Please indicate the following:

I have been informed of the venue destination	YES	NO
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I have been informed of who the driver will be	YES	NO
I understand that there will be two adults in the car & the driver has a current, valid driving licence, correct insurance, MOT certificate, complies with the laws of use of seatbelts, understands to take appropriate rest breaks & has an appropriate breakdown procedure	YES	NO – please give details

I confirm my consent for my child / young person to be driven / travel with the named person on this form to the designated venue.

Signature *	
Print name	
Today's date	

PART 2: TO BE COMPLETED BY DESIGNATED DRIVER AND / OR ACTIVITY SUPERVISOR

Driver / Supervisor Name		
Driver / Supervisor Contact Number		
Driver / Supervisor Email		
Driver / Supervisor Car details: Make, model and registration number		
Destination address of activity / venue		
I understand that there will be two adults in the car & the driver has a current, valid driving licence, correct insurance, MOT certificate, complies with the laws of use of seatbelts, understands to take appropriate rest breaks & has an appropriate breakdown procedure	YES	NO – please give details

I agree to adhere to the above criteria to drive the named young person on this form to the designated venue.

Signature *	
Print name	
Today's date	